

## TULIP Application

**CPS has made this program available as a courtesy for those individuals or groups who are unable to secure coverage elsewhere. All applicants are encouraged to check with their own insurance brokers for available coverage.**

Application for 3<sup>rd</sup> Party Special Events - \$1,000,000 Each Occurrence - \$300,000 Damage to Rented Premises - \$1,000

Med Exp - \$1,000,000 Personal & Advertising Injury - \$5,000,000 Products-Comp/Op Agg

Policy Period: 07/01/2016 – 07/01/2017

To request coverage, complete this application, provide a cashier's check or money order in the amount that you have been quoted for your event payable to Insurers Review Services, Inc. and mail both the application and payment to Insurers Review Services, Inc. at the address below.

### **Class 1 Event (Attendance up to 250) – Minimum Premium: \$80.00**

**Class 1 Events Include:** Auction; awards presentation; banquet / luncheon; bingo games; charity benefit / auction / sale; classical concert (under 5,000 attendance); convention; debutante ball; dinner theatre; festival (art, craft, harvest); graduation; job fair; meeting (business, civic club); phone-a-thon; picnic (no pool or lake activities); prom; religious assemblies; reunion (family, class); seminar; shows (antique, art, auto-static, boat, business, consumer, craft, dance, fashion, flower, garden, home, RV, trade, vacation); social gathering / reception; speaking engagement / lecture; theatrical performance / musical; wedding & reception.

**For Class 2 and Class 3 Events you must contact Insurers Review Services, Inc. for rating.**

**Class 2 Events Include:** Aerobic / jazzercise class; charity / school carnival (no rides); concert (bluegrass, country & western, jazz, pop rock – under 5,000 attendance); dance; debut; ethnic festival; evangelistic meeting; parade (under 500 spectators & no animals); political rally; school band / drill team competition.

**Class 3 Event Include:** Animal acts; animal racing; arcades; circus (no rides); parade (over 500 spectators); pageant; picnic (with pool and lake activities); rodeo; scouting jamboree; shows (animal / livestock / horse); sporting events.

**Premium is made payable to Insurers Review Services, Inc. – only cashier's checks and money orders are acceptable methods of payment.**

Liz Ortiz  
Insurers Review Services, Inc.  
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Chicago IL 60601  
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[lizortiz.irsinc@ameritech.net](mailto:lizortiz.irsinc@ameritech.net)  
[www.insurersreviewservices.com](http://www.insurersreviewservices.com)

Date: \_\_\_\_\_

Name of  
Requester: \_\_\_\_\_

Address of  
Requester: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

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Name and Address of School:

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School Contact Name:

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School Contact Phone Number:

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School Contact Email Address:

(send Certificate to)

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Date(s) of Event:

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Description of Event:

(List all activities in detail)

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Number of Attendees:

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### Certificate of Insurance Information

Name and Address of Certificate Holder:

Board of Education of the City of Chicago  
42 West Madison, 2<sup>nd</sup> Floor  
Chicago IL 60602

Additional Information:

On file



**Disclaimer: Coverage is not bound until the application has been received, premium paid and a valid certificate has been issued.**

**Please note: no event will be approved by Chicago Public Schools without a valid Certificate of Insurance.**

Version 9 as of June 29, 2016